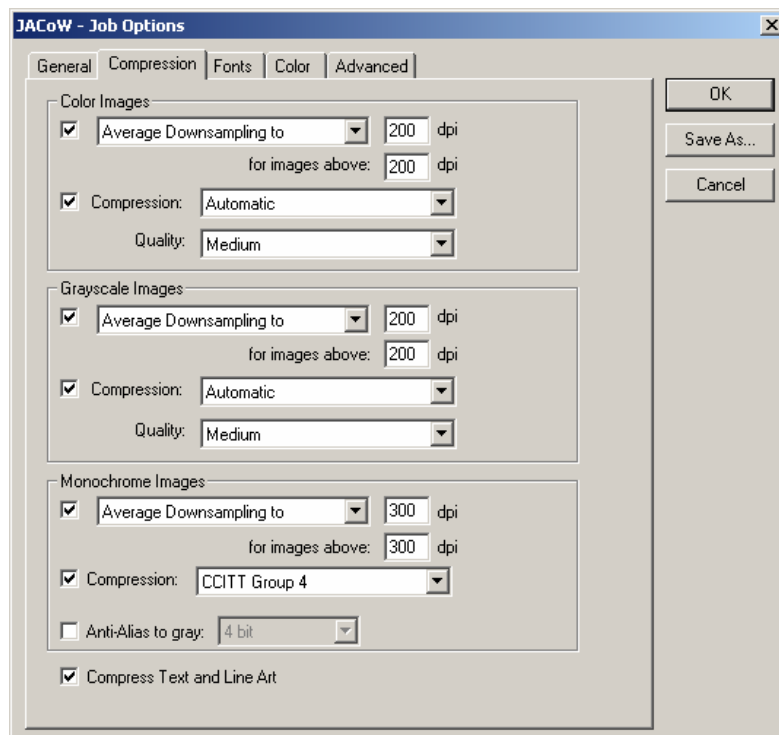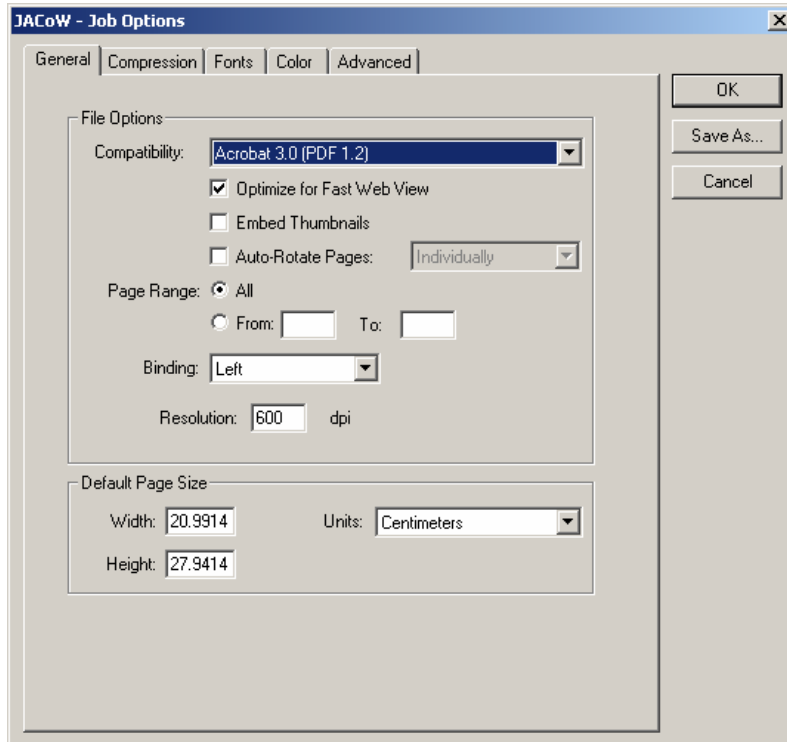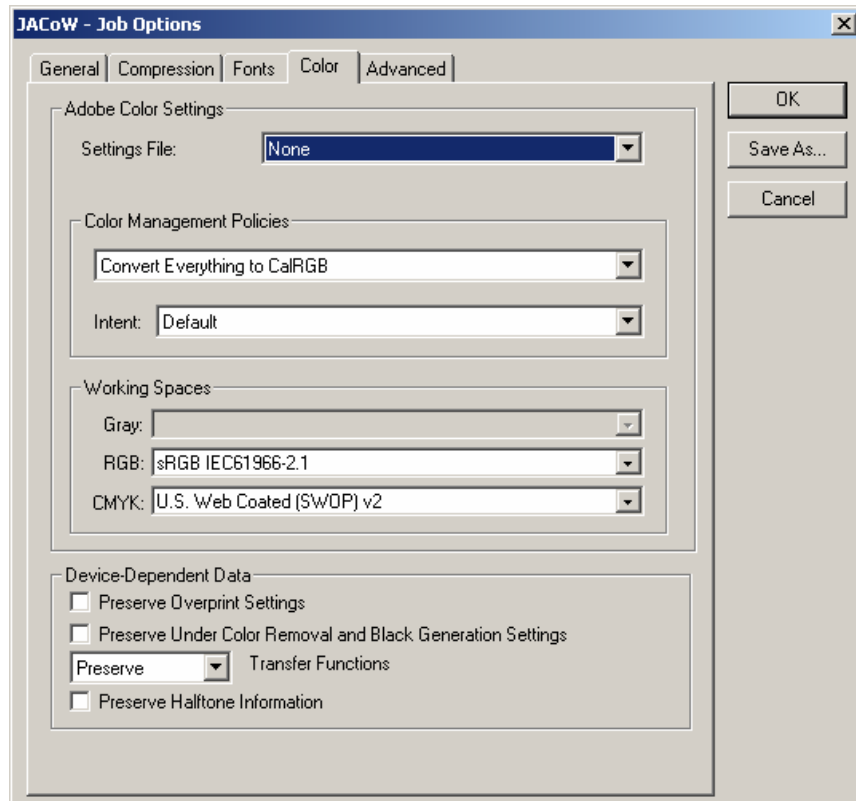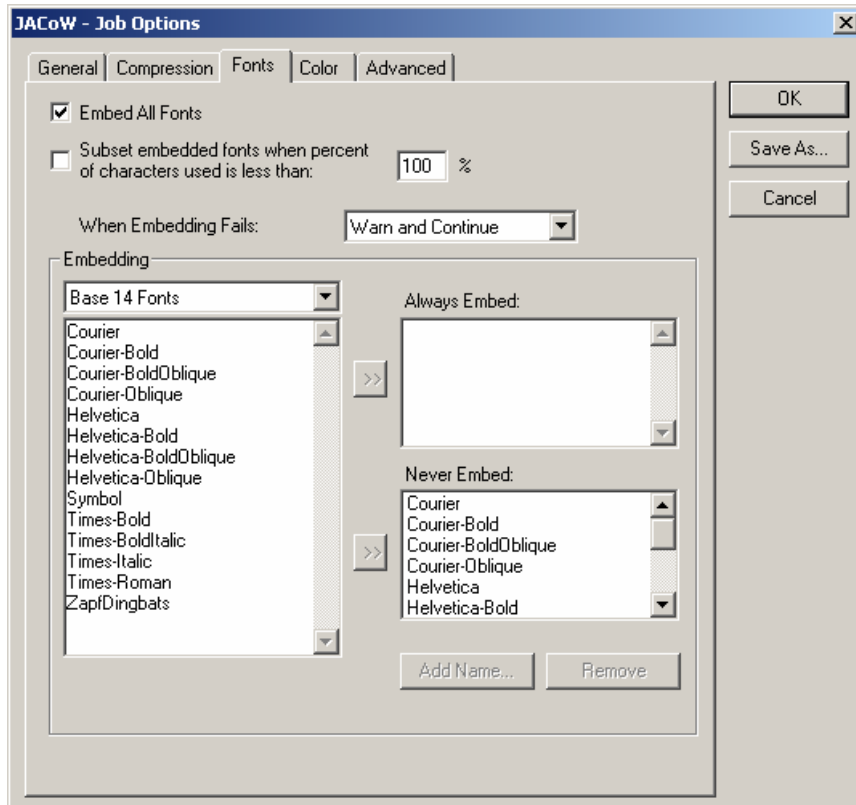# Setting up Procedures for Processing JACoW Style Papers
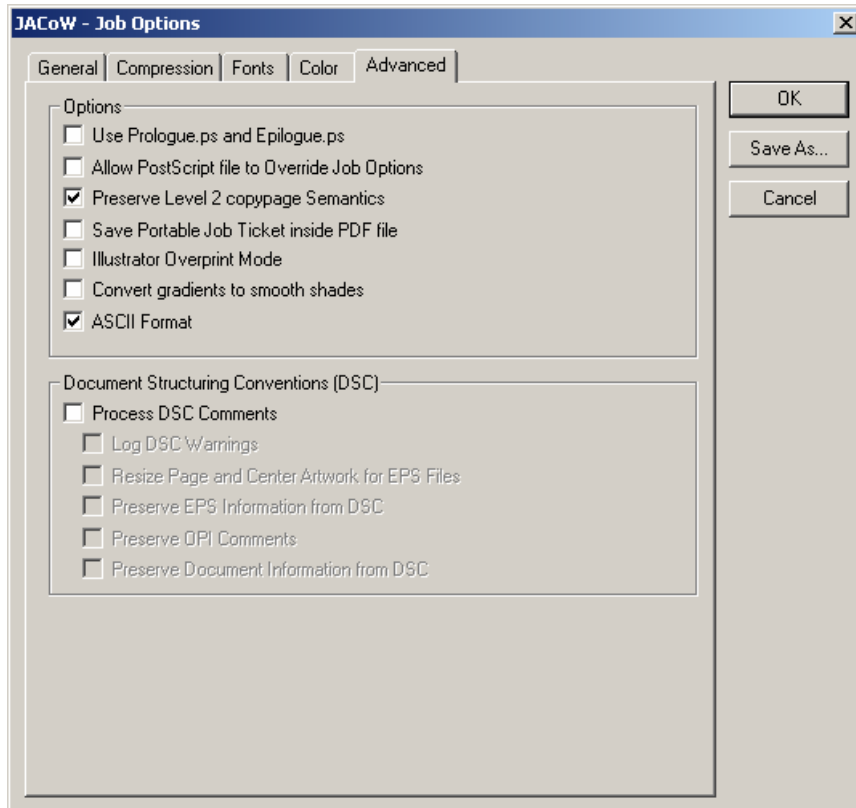
These instructions assume that Acrobat 5 is and PitStop have been installed.

Job Options for Distiller

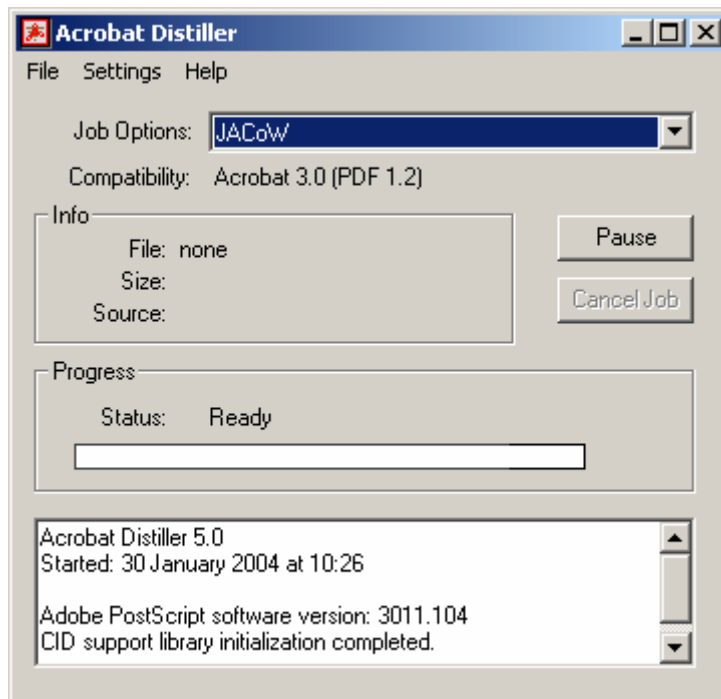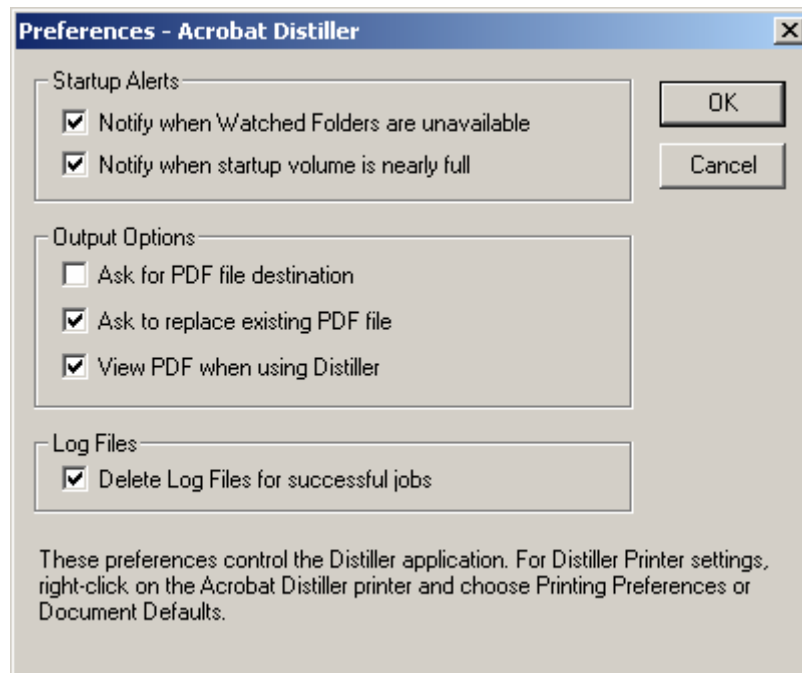(C:\Program Files\Adobe\Acrobat 5.0\Distillr\Settings)

JACoW - Job Options

General | Compression | Fonts | Color | Advanced

OK
Save As...
Cancel

☑ Embed All Fonts

☐ Subset embedded fonts when percent of characters used is less than: 100 %

When Embedding Fails: Warn and Continue ▼

Embedding

Base 14 Fonts ▼

Courier
Courier-Bold
Courier-BoldOblique
Courier-Oblique
Helvetica
Helvetica-Bold
Helvetica-BoldOblique
Helvetica-Oblique
Symbol
Times-Bold
Times-BoldItalic
Times-Italic
Times-Roman
ZapfDingbats

Always Embed:

>>

Never Embed:

Courier
Courier-Bold
Courier-BoldOblique
Courier-Oblique
Helvetica
Helvetica-Bold

>>

Add Name...   Remove

JACoW - Job Options

General | Compression | Fonts | Color | Advanced

OK
Save As...
Cancel

Adobe Color Settings

Settings File: None ▼

Color Management Policies

Convert Everything to CalRGB ▼

Intent: Default ▼

Working Spaces

Gray: ▼

RGB: sRGB IEC61966-2.1 ▼

CMYK: U.S. Web Coated (SWOP) v2 ▼

Device-Dependent Data

☐ Preserve Overprint Settings

☐ Preserve Under Color Removal and Black Generation Settings

Preserve ▼   Transfer Functions

☐ Preserve Halftone Information

Acrobat Distiller Setup

When you start distiller make sure that the correct Job Options file is selected:
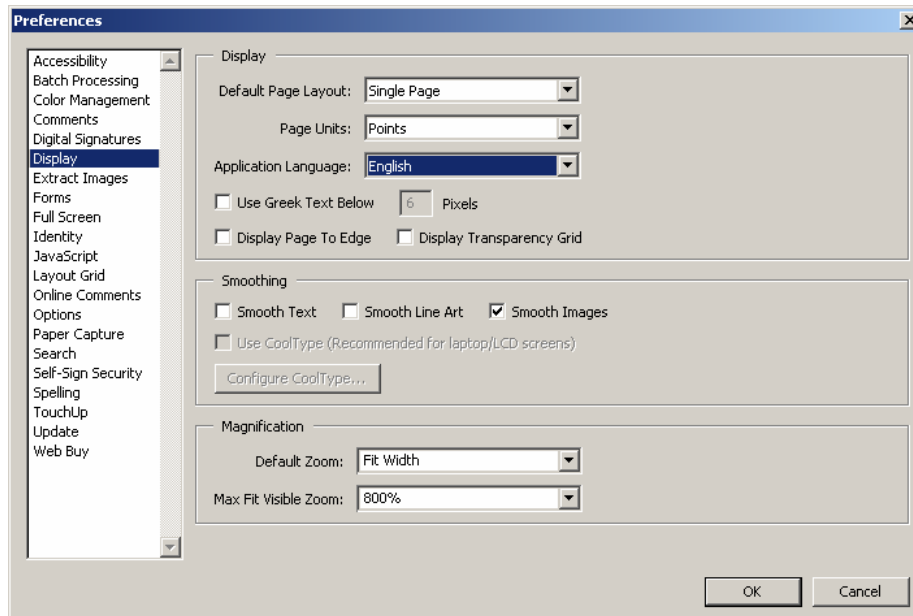
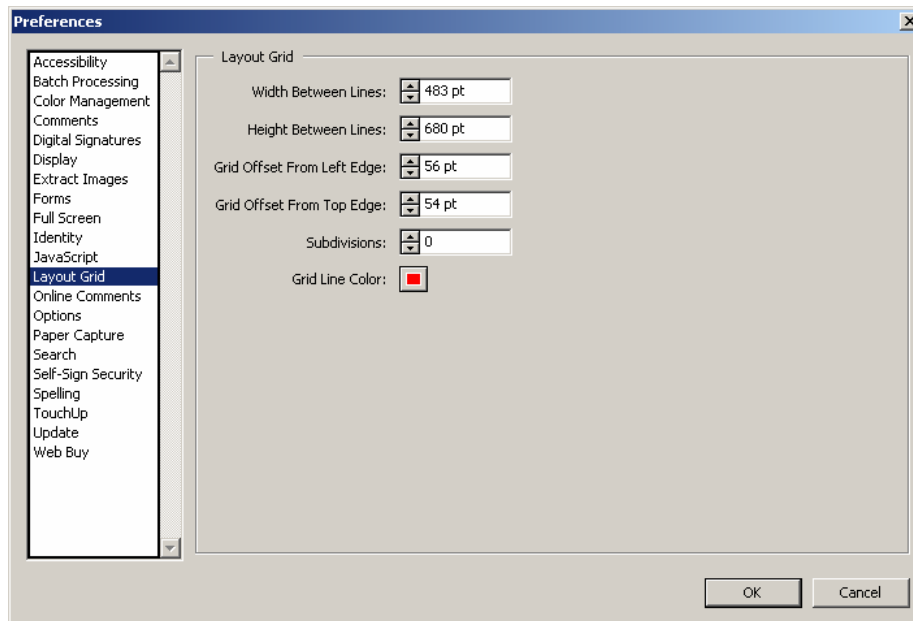## *Distiller Preferences*

Select File > Preferences and set up as follows:

Acrobat Setup

Edit > Preferences

Set up PitStop Action List

CTRL-ALT-A

Click Managing Tab
      Click New button
      Click Add
           Click Selections Tab
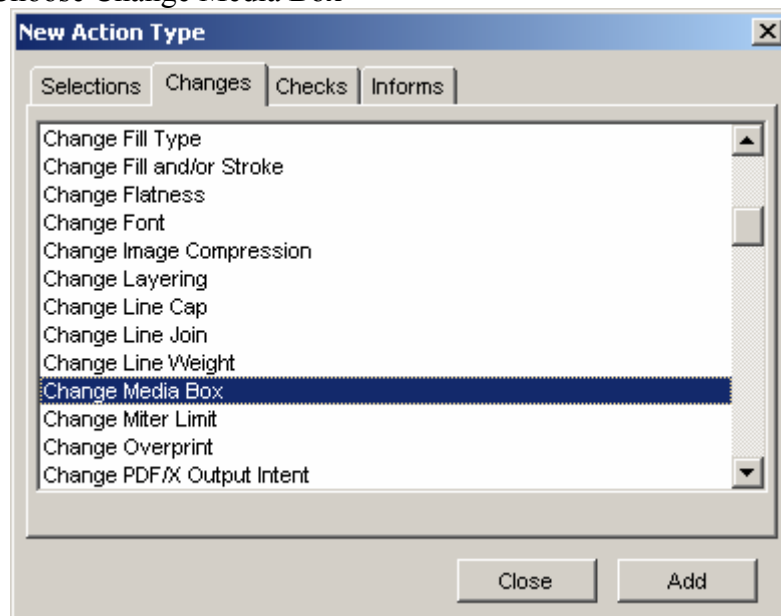   Choose Select All
      Click Add then close
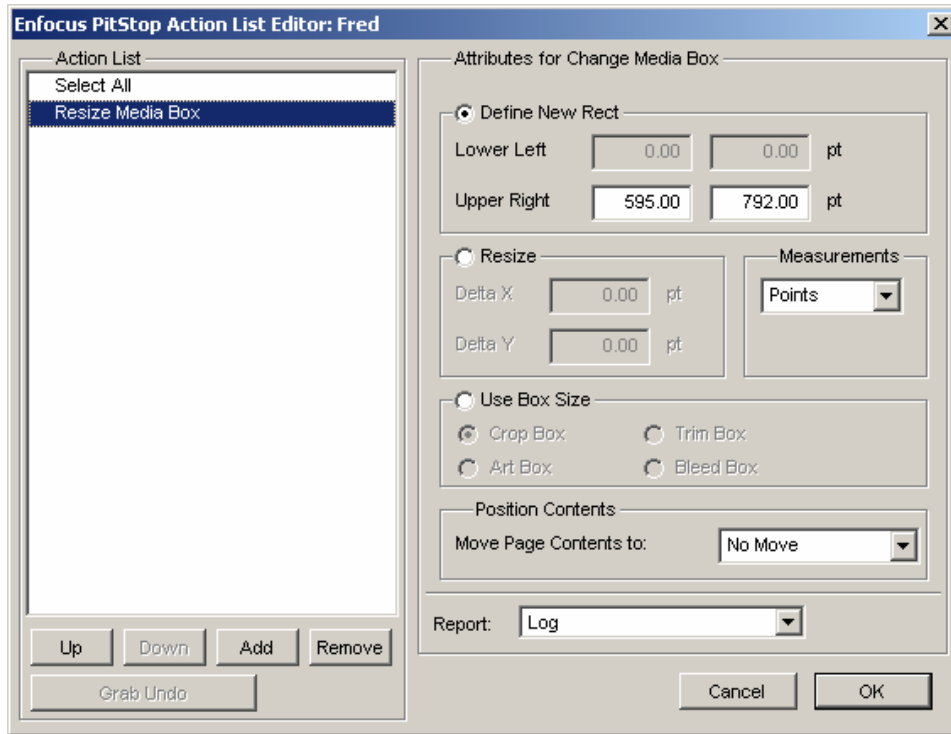Click Add again on the main panel
      Choose the Changes Tab
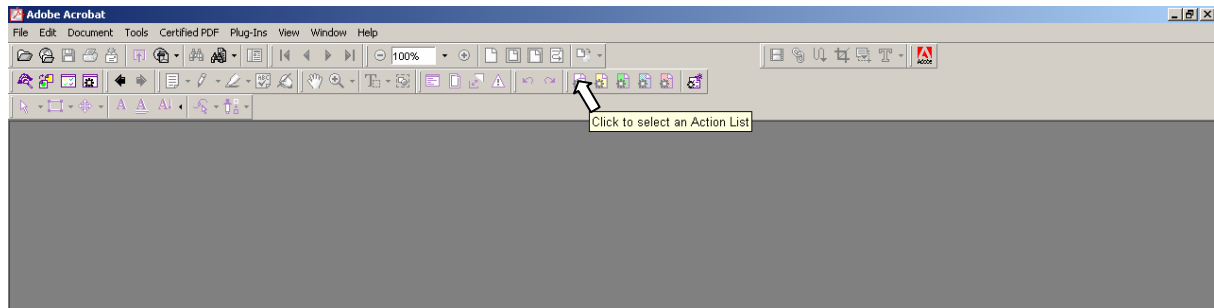   Choose Change Media Box

      Click Add then Close
Set up the parameters as follows

Click OK and save with name like JACoW Media Box

This script can be attached to a button, as show below

Setting up PDFMaker (WORD/EXCEL/PowerPoint)

It may be necessary to enable the PDFMaker toolbar: View > Toolbars > PDFMaker 5.0

Acrobat > Change Conversion Setting
Set Conversion Settings to JACoW (as for Distiller) then,
change the Office and Bookmarks Tabs as shown below.